

**REQUEST TO RESERVE A SPACE AT A COURTHOUSE
OR POINT OF SERVICE TO ATTEND A VIRTUAL HEARING**

CANADA
PROVINCE OF QUÉBEC

Use this reservation form to request a space in a courthouse or point of service for attending a virtual hearing as a victim, witness or guarantor. Since availability is limited, spaces cannot be reserved by members of the general public.

1. Information on the virtual hearing

Court record file number: _____ - _____ - _____ - _____

Virtual hearing number: _____

Date of hearing: _____

Desired time frame: From _____ : _____ to _____ : _____

2. Information on the person requesting the space

First and last name: _____

Email address: _____

The person has been called to the virtual hearing as a:

Witness Guarantor Other: _____

Courthouse or point of service where the space is requested:

You will receive a reservation confirmation at the email address provided above. If no space is available at your requested courthouse or point of service for your desired time frame, you will be advised by email.